

Minutes of Meeting – Commissioners Meeting

PRESENT: Mr J Guest (JBG), Mrs A Moray-Parker (AMP), Mr H Grierson (HG), Mrs E Roberts (ER), Mr G Buckingham (GB), Mr A Mackenzie-Smith (AMS), Mr K Emptage (KE), Mr J England (JE).

Clerks to the Commission:
Charles Arden (CA)

DATE OF MEETING: 25/04/2024

VENUE: Abercairny Stables, Abercairny Estate

Item	Notes	Action by
1	<p>Apologies</p> <ul style="list-style-type: none"> No apologies received prior to meeting. 	
2	<p>Minutes from last meeting and Matters Arising</p> <ul style="list-style-type: none"> Circulated prior to the meeting, no matters arising. 	
3	<p>Condition of the Pow</p> <ul style="list-style-type: none"> JBG summarised the findings during the inspection and clarified that since before the Act and through to 2024 there has been an under funding of Pow repairs. The Commission agreed that the priority should be the maintenance of the Pow. Scope of works proposed by JBG confirmed by the Commission. JBG to liaise with Ian Ralston to complete these works in the summer of 2024. 	
4	<p>Financial Position</p> <ul style="list-style-type: none"> Discussion focussed around the requirement to further increase the budget for Pow Maintenance due to the deficit of work in 2023. It was confirmed that the whole of the repair budget from 2023 was not utilised, therefore it can be rolled into 2024 allowing for a larger scale of works. This was agreed to by the Commission, therefore increased expenditure is expected in 2024. The Commissioners noted the difficulties with the debt collection AML checks. These were understood and will be fed back to MacNabs for tangible progress to be made. Once this is undertaken, there should be a decrease in the levels of debtors. 	
5	<p>Savills Clerking Review</p> <ul style="list-style-type: none"> Following the discussions at the previous Commissioners meeting, CA clarified that the existing Terms of Business between Savills and The Pow of Inchaffray Drainage Commission had expired. CA stated that Savills would not be putting forward new terms to continue the role of Clerk. JBG has made initial contact with Ian Roy Business Services to fulfil this role. The rate for work is £40 per hour, which is significantly better value for the Commission than existing rates. CA confirmed that the transition will happen throughout 2024 and that the next meeting will be lead by Ian and Hazel Roy, not Savills. Savills will not charge for “teaching” and Ian Roy will not charge for “learning”; therefore this should lead to a satisfactory and reasonably priced transition. 	

Item	Notes	Action by
7 7.1	<p>AOB <i>Banking Mandate</i></p> <ul style="list-style-type: none"> - <u><i>In order for Ian Roy Business Services to effectively act as Clerk to the Commission. Both Ian and Hazel Roy are to be mandated for the business bank account. The Commissioners have confirmed that Ian and Hazel Roy have the permission to be added to the Business Bank Account as mandated agents on behalf of the Commission.</i></u> - No further business, date of the next meeting is Thursday 28th November at Abercairny Estate Stables, PH7 3NQ following the Heritors Meeting. <p>The Clerks closed the meeting.</p>	